



Saratoga Springs
Heritage Area Visitor Center

RENTAL FEES

revised and approved April 2011

FOR PROFIT BUSINESS & ORGANIZATIONS

Conference Room - 9 AM to 5PM

Full Day Use (8 hrs.)	100.00
Half Day Use (4 hrs.)	50.00
After Hours	25.00

Expanded Use of Building

(main visitor area, back patio garden area) 50.00 per hr.

Kitchen

(access and use of VC appliances) 10.00

NOT-FOR-PROFIT BUSINESS & ORGANIZATIONS

Conference Room - 9 AM to 5PM

(available for hourly blocks of time or full and partial days) 15.00 per 2 hr. block

After Hours 15.00 per hr.

Expanded Use of Building

(main visitor area, back patio garden area) 25.00 per hr.

Kitchen

(access and use of VC appliances) 6.00

OTHER RELATED FACILITY CHARGES

Front Lawn Area

(during VC Hours of Operation only) 100.00 per event

Use of tent on Front Lawn

A \$10 Public Assembly Permit must be obtained at the Office of the Commissioner of Accounts. 100.00 per event

Caterer Fee

This fee is assessed when a client utilizes a caterer on the premises. 50.00 per event

Equipment Fee

For one or any of the following: laptop, projector or screen 25.00 per event

Damaged equipment will be assessed an additional charge of \$100.00