



Saratoga Springs

Heritage Area Visitor Center

## 2017 VISITOR CENTER FEES

Availability and Pricing subject to approval and change

### RENTAL RATE

#### FOR PROFIT BUSINESS & ORGANIZATIONS

**Conference Room - Business hours: 9:00 AM to 5:00PM**

Full Day Use (8 hrs.)

150.00

Half Day Use (4 hrs.)

75.00

After Business Hours (5:00PM - 11:00PM)

25.00 per hr.

#### NOT-FOR-PROFIT BUSINESS & ORGANIZATIONS

(proof of 501c3 or 501c6 status required)

**Conference Room - Business hours: 9:00 AM to 5:00PM**

FREE during business hours

After Hours (5:00PM - 11:00PM)

20.00 per hr.

#### OTHER RELATED FACILITY CHARGES

**Full Building and Grounds Rental**

900.00 per event/per day

*(Front lawn, back patio and all indoor public space, 5:00PM to 11:00PM only)*

**Full Building Rental - Indoor only**

500.00 per event/per day

*(All indoor public space, 5:00PM to 11:00PM only)*

**Front Lawn Area Only**

250.00 per event/per day

*(Hours of availability will vary. Rate is for a 5 hour block.*

*Any additional hours will be billed at \$25.00 per hour)*

**Back Patio Only**

250.00 per event/per day

*(Hours of availability will vary. Rate is for a 5 hour block.*

*Any additional hours will be billed at \$25.00 per hour)*

**Use of tent on Front Lawn**

100.00 per event/per day

*A Public Assembly Permit must be obtained at the Office of the Commissioner of Accounts. Renter is responsible for all related fees.*

**Caterer Fee**

*This fee is assessed when a client utilizes a caterer on the premises.*

50.00 per event/per day

**Equipment Fee**

*For one or any of the following: laptop, projector or screen*

25.00 per event/per day

**Damaged equipment will be assessed an additional charge of \$100.00 plus possible replacement costs**